



Reprint Console

Quickly and Easily Reprint Items

Supports the following BarTender software versions:
BarTender 2019

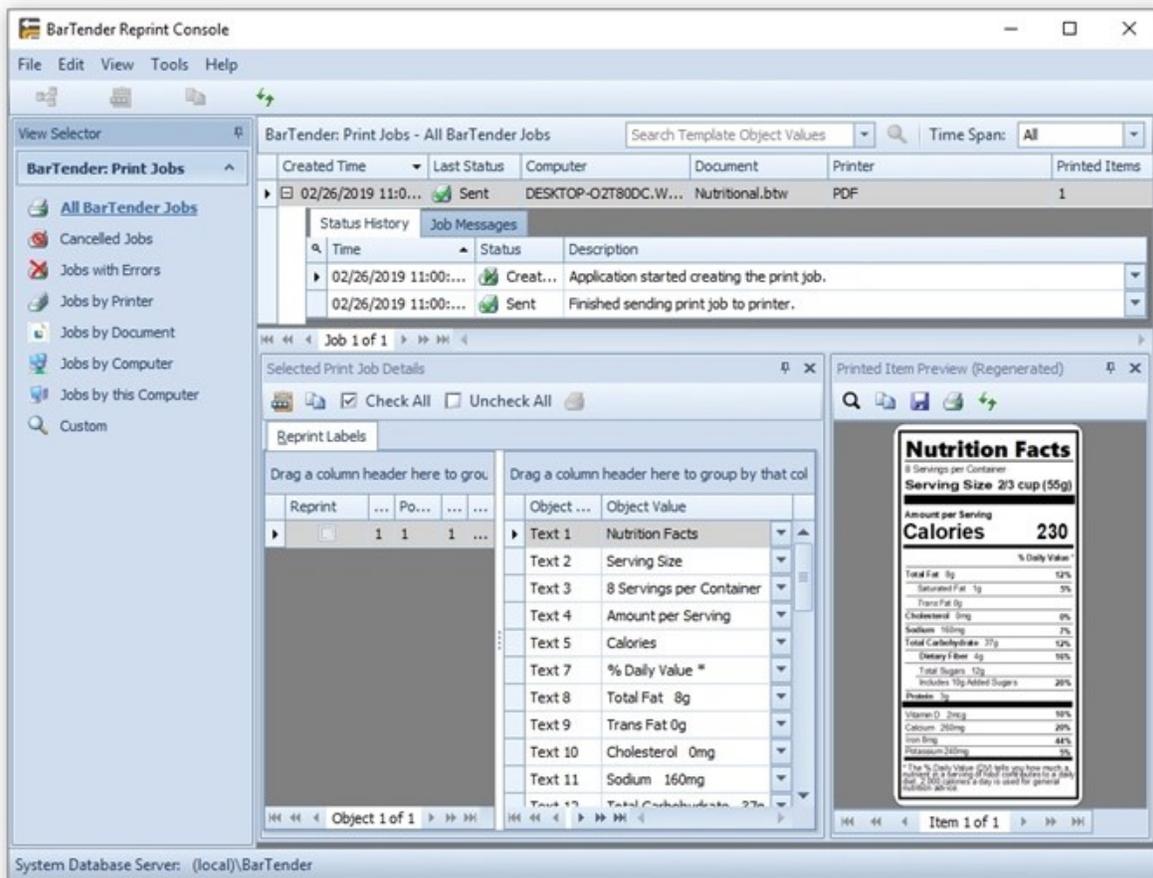
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Overview

Reprint Console is the companion application in the BarTender Suite that you can use to reprint items without having to reenter data or open the document. Reprinting a print job or specific print job items is as easy as locating the job or items in Reprint Console, clicking **Reprint** and defining your printer settings.

BarTender stores BarTender documents and print job information in the BarTender System Database. By using the Reprint Console interface, you can access images of older designs or print job information that are stored in the database and that might otherwise be inaccessible from other parts of the BarTender interface.



Reprint Console is available in all editions of BarTender. The Enterprise edition supports Reprint Console with no restrictions. The Automation edition supports the reprinting of documents and up to seven days of logged print jobs. The Professional and Free editions support up to seven days of logged print jobs; reprinted documents are printed in demonstration mode with a watermark.

Logging Information to the System Database

Reprint Console accesses information in the BarTender System Database to process and reprint your items. To view this information, you must first use Administration Console to specify that print job information is logged to the database.

For more information about how to set up the BarTender System Database, refer to the [System Database](#) topic in the BarTender help system.

Logging Print Job Information

To use Administration Console to specify that print job information is logged to the BarTender System Database, follow these steps:

1. In Administration Console, expand the **System Database** node in the left navigation pane if it is not already expanded, and then click **Print Job Logging**.
2. On the **Print Job Logging** page, click to select the **Log print job information** check box.
3. In the **Reprint** area, click to select the reprint logging options that you want.
4. In the **Images of Printed Items** area, optionally click to select the **Include image of the printed item(s)** check box, and then configure the items to include and the image settings. When you do this, Reprint Console can access an image of the print jobs that you specify in the **Items** list. Be aware that this option uses a significant amount of space in the BarTender System Database and can require more time to run BarTender print jobs.
5. Click **Apply** to apply your settings, or click **OK** to apply your settings and close Administration Console.

For more information, refer to the [Print Job Logging Page](#) topic in the BarTender help system.

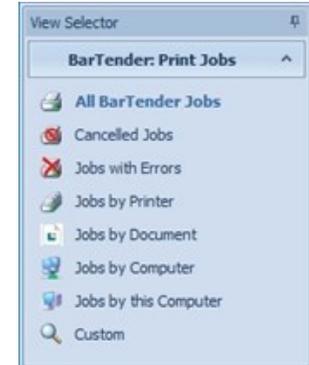
We recommend that you log print job information to the BarTender System Database, but you can also log this information to a text file. For more information, refer to the [Log Setup Dialog](#) topic in the BarTender help system.

Using the Reprint Console Interface

You can reprint your items by using almost any pane in the Reprint Console interface. You can also view print job details and printed item information, filter print records, search for specific print jobs or copy and save images of the items that were printed.

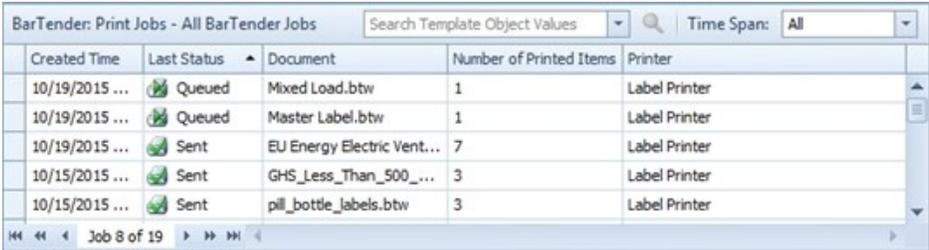
View Selector Pane

By default, the **View Selector** pane is displayed on the left side of the Reprint Console window. This pane provides easy access to the items that you may want to reprint. All of the views in the **View Selector** pane display filtered data. For example, you can view all BarTender print jobs or only those jobs that have errors. Or, if you know which BarTender document you want to reprint, you can view all print jobs for that document.



BarTender: Print Jobs Pane

Any jobs that you print by using BarTender appear in the **BarTender: Print Jobs** pane. By using this pane, you can filter, sort and view print job information that is returned by BarTender.



Created Time	Last Status	Document	Number of Printed Items	Printer
10/19/2015 ...	Queued	Mixed Load.btw	1	Label Printer
10/19/2015 ...	Queued	Master Label.btw	1	Label Printer
10/19/2015 ...	Sent	EU Energy Electric Vent...	7	Label Printer
10/15/2015 ...	Sent	GHS_Less_Than_500_...	3	Label Printer
10/15/2015 ...	Sent	pill_bottle_labels.btw	3	Label Printer

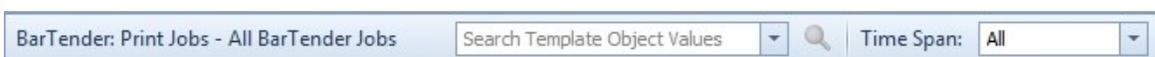
You can use this information to do the following:

- Reprint entire print jobs.
- Verify the status of BarTender print jobs.
- View the item's print history from the time that the job is created to the time that it is sent to the printer.

You can also use the context menu to copy information and resave the printed document as a new BarTender document.

Search Toolbar

Use the search toolbar to filter the records in the **BarTender: Print Jobs** pane. You can search for specific text and/or define a time span to use to filter data that is stored in the BarTender System Database.



Selected Print Job Details Pane

The **Selected Print Job Details** pane displays each of the items that were printed in a print job. If you have a dynamic design in which the data or position of objects differ among multiple items in a print job, this view shows you exactly what was printed on each individual item.

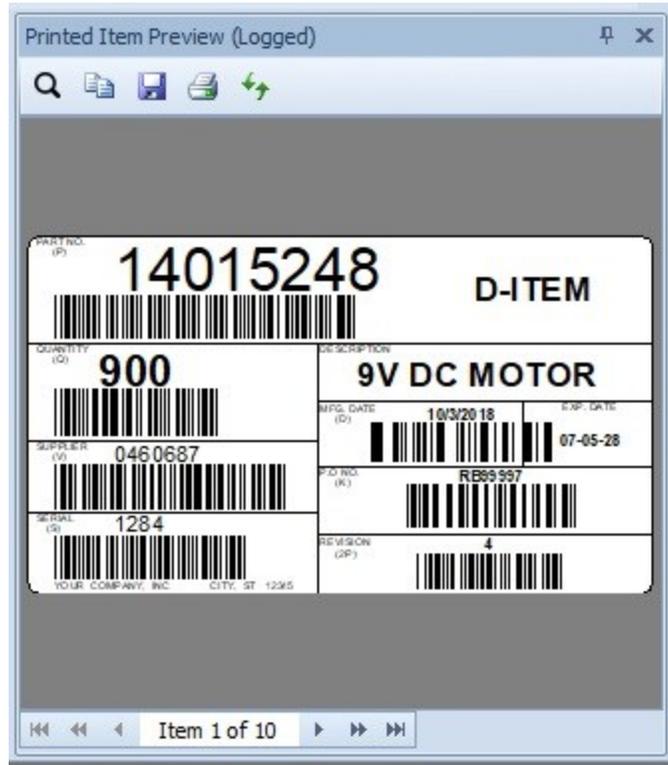
From this view, you can do the following:

- Select specific items to reprint.
- View the name and value of each object in each printed item.



Printed Item Preview Pane

The **Printed Item Preview** pane displays a preview image of the item that is selected in the **Selected Print Job Details** pane. This preview image helps you identify the items that you want to reprint before you run the print job. You can also copy or save the image by right-clicking it to use its context menu.



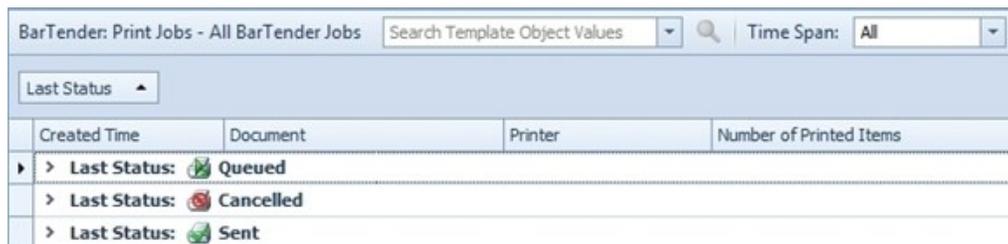
Configuring the Reprint Console Interface

As is the case with many other applications in the BarTender Suite, you can configure the layout of Reprint Console by sorting, adding, removing, and resizing columns and panes.

Columns

You can sort, group, and configure columns in the interface by using one or more of the following methods:

- To sort column contents by ascending order, click . Click  to sort by descending order.
- To reposition a column, drag the column header to the left or right.
- To remove an existing column, right-click any column header to display a list of available columns, and then click to clear any column that you don't want to appear in the interface.
- To add a column, right-click any column header to display a list of available columns, and then click to select the column that you want to appear in the interface.
- To resize a column, point to one side of the column heading. When you see the resizing cursor () , drag the column to change its width.
- To group the print information by a specific column, use one of the following methods:
 - Drag a column header to the Group By box, which appears as an area above the print information table that contains the text "Drag a column header here to group by that column."
 - Right-click a column header, and then click **Group By This Column**.
 - Right-click a column header, click **Show Group By Box**, and then drag the column header to the box.



The screenshot shows the BarTender Reprint Console interface. At the top, there is a title bar "BarTender: Print Jobs - All BarTender Jobs" and a search box "Search Template Object Values". Below the search box is a "Time Span" dropdown menu set to "All". The main area contains a table with columns: "Created Time", "Document", "Printer", and "Number of Printed Items". The table has three rows, each starting with a right-pointing arrow and the text "Last Status: [icon] [status]". The first row shows a green icon and "Queued". The second row shows a red icon and "Cancelled". The third row shows a green icon and "Sent".

Created Time	Document	Printer	Number of Printed Items
> Last Status:  Queued			
> Last Status:  Cancelled			
> Last Status:  Sent			

Panes

You can resize, move, float, remove, or hide panes by using one or more of the following methods:

- To resize panes, point to the side, top, or bottom of the pane. When you see the resizing cursor ( or ), drag the pane to change its width or height.
- To move a pane so that it is docked to a different location, drag the pane name to the location that you want, and then point to a docking arrow (for example: ) to place the pane.

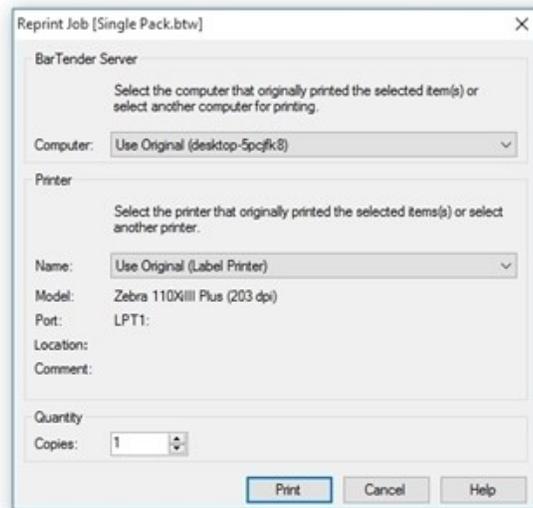
- To float a pane, drag a pane out of its current position, but do not point to a docking arrow. When you do this, you can move the pane completely out of the Reprint Console window to view it separately. To re-dock a floating pane, drag it back to the Reprint Console window, and then point to a docking arrow.
- To remove a pane, click  at the upper-right corner of a pane to remove it from the Reprint Console window. You can also choose which panes to display by using the Reprint Console **View** menu. You can restore the interface to its original configuration at any time by clicking **Restore Default View** on the **View** menu.
- To hide a pane, click the auto-hide icon () at the upper-right corner of a pane to move it to a tab at the bottom of the Reprint Console window. Point to the tab to view the pane. To show the pane again, point to the tab to display the pane, and then click the dock icon () at the upper-right corner.

For more information about the Reprint Console interface, refer to the [Reprint Console](#) book in the BarTender help system.

Reprinting Items by Using Reprint Console

Reprint Items Dialog

No matter where a print job originated from, Reprint Console can redirect any reprint job to any computer or printer on the network. Use the **Reprint Items** dialog, which appears whenever you reprint items from Reprint Console, to change the computer where you want the print job to originate from or to change the printer so that you don't have to recreate the original hardware and software configuration. Even if you want to change to a completely different brand of printer that uses a different printer language, you can reprint items from past print jobs.



Reprinting an Entire Print Job

To reprint an entire print job, locate the job in the **BarTender: Print Jobs** pane. Right-click the print job, and then click **Reprint**.

The screenshot shows the 'BarTender: Print Jobs - All BarTender Jobs' pane. It contains a table with columns for 'Created Time', 'Last Status', 'Document', 'Printer', and 'Number of Prin...'. A right-click context menu is open over the second row, which has 'Last Status' as 'Unknown' and 'Printer' as 'Label Printer'. The menu options are: 'Reprint...', 'Copy Row (Ctrl + C)', 'Copy Cell (Ctrl + Shift + C)', and 'Save Document...'. The 'Reprint...' option is highlighted by the mouse cursor.

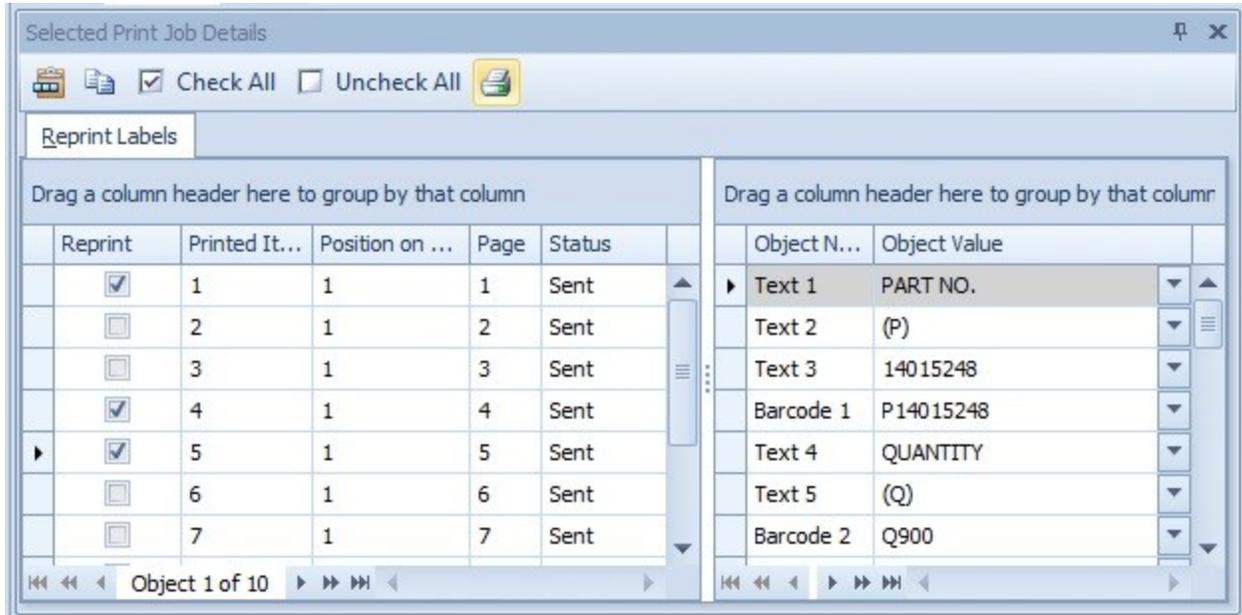
Created Time	Last Status	Document	Printer	Number of Prin...
10/16/2015 16...	Unknown	Mixed Load.btw	Label Printer	2
10/16/2015 15...	Unknown	Master Label.btw	Label Printer	1
10/16/2015 17...	Sent	Mixed Load.btw	Label Printer	2
10/16/2015 17...	Sent	Mixed Load.btw	Label Printer	2
10/16/2015 17...	Sent	Mixed Load.btw	Label Printer	2
10/16/2015 17...	Sent	Mixed Load.btw	Label Printer	2
10/16/2015 16...	Sent	Mixed Load.btw	Laser Printer	2

Reprinting Specific Items

To reprint only specific parts of a print job, specify the exact items that you want to reprint. To do this, use one of the following methods.

Using the Selected Print Job Details Pane to Reprint One or More Items

1. In the **Reprint** column of the **Selected Print Job Details** pane, click to select the check box for the items that you want to reprint.
2. Click **Reprint** .



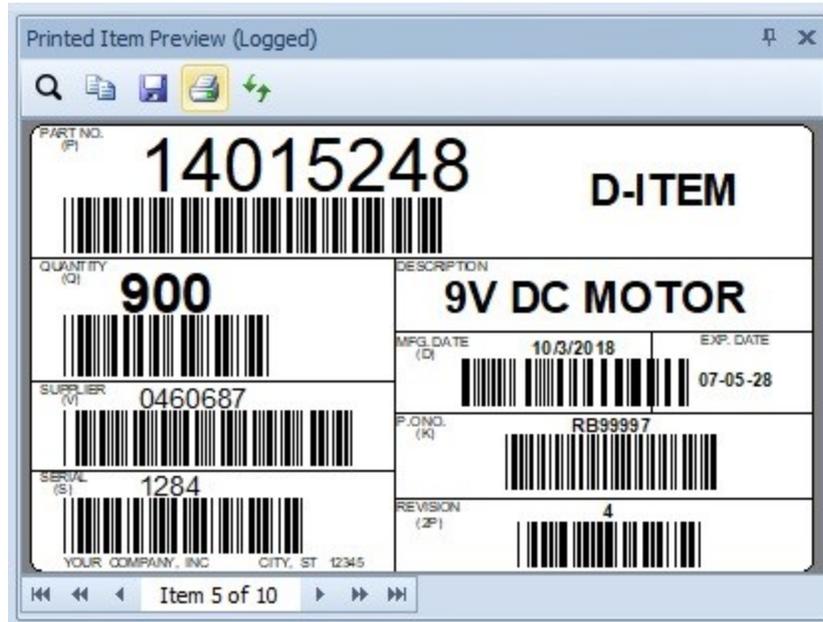
The screenshot shows the "Selected Print Job Details" window. At the top, there are icons for a printer, a document, and a "Reprint" icon, along with "Check All" and "Uncheck All" buttons. Below this is a "Reprint Labels" tab. The main area contains two tables. The left table has columns: Reprint, Printed It..., Position on ..., Page, and Status. The right table has columns: Object N... and Object Value. The left table shows 7 rows of items, with rows 1, 4, and 5 checked in the "Reprint" column. The right table shows 6 rows of objects, including Text 1 (PART NO.), Text 2 ((P)), Text 3 (14015248), Barcode 1 (P14015248), Text 4 (QUANTITY), and Barcode 2 (Q900). The status of all items is "Sent".

Reprint	Printed It...	Position on ...	Page	Status
<input checked="" type="checkbox"/>	1	1	1	Sent
<input type="checkbox"/>	2	1	2	Sent
<input type="checkbox"/>	3	1	3	Sent
<input checked="" type="checkbox"/>	4	1	4	Sent
<input checked="" type="checkbox"/>	5	1	5	Sent
<input type="checkbox"/>	6	1	6	Sent
<input type="checkbox"/>	7	1	7	Sent

Object N...	Object Value
Text 1	PART NO.
Text 2	(P)
Text 3	14015248
Barcode 1	P14015248
Text 4	QUANTITY
Text 5	(Q)
Barcode 2	Q900

Using the Printed Item Preview Pane to Reprint One Item

You can reprint a single item by using the **Printed Item Preview** pane. To do this, select an item in the **Selected Print Job Details** pane to display a preview image of that item in the **Printed Item Preview** pane. Then, click the **Reprint** icon . Alternatively, right-click the image, and then click **Reprint Item**.



Related Documentation

White Papers

- *Administration Console*
- *History Explorer*
- *BarTender System Security*

To view and download white papers, visit:

<https://www.bartendersoftware.com/resources/white-papers/>

Manuals

- *Getting Started with BarTender*
<https://support.seagullscientific.com/hc/categories/200267887>

BarTender Help System

- [Reprint Console](#)
- [Setting up the BarTender System Database](#)
- [Log Setup Dialog](#)

Other Resources

Please visit the BarTender website at <https://www.bartendersoftware.com>.

